

CODE OF ETHICS

LA RIVISTA DI ARABLIT

“La rivista di Arablit” is a peer-reviewed journal. Its Code of Ethics is inspired by the COPE: Best Practice Guidelines for Journal Editors: <http://publicationethics.org/resources/guidelines>. The Publisher, Editorial Staff, Editorial Bodies, Authors and Reviewers are expected to be familiar with and abide by the ethical requirements set forth in this Code.

Duties of the Publisher and the Editorial Staff

The Publisher, Editorial Staff and other personnel involved with the journal undertake not to disclose information about the articles submitted to any persons other than the Editorial Bodies and the Reviewers. More specifically, the Editorial Staff undertake not to utilise the contents of any article submitted for publication in their own research without the written consent of the Author. The Editorial Staff further undertake to protect the confidentiality of the material submitted for publication and the identity of the Reviewers in the double blind peer review process. The Editorial Staff are bound to conserve in a confidential database the results of the review process of the articles submitted for publication, whether they are accepted or not.

Duties of the Editorial Bodies

The Editorial Bodies – understood as the Editor, the Editorial Board and the Scientific Committee – guarantee the fairness of the procedures for assessment, acceptance or rejection of the contributions submitted by Authors, in particular that of the double blind peer review. This process consists of requesting at least two opinions on each article in each issue from Reviewers selected among scholars and experts on the subject in question. The identity of the Authors is not known to the Reviewers, and vice versa. The Editorial Bodies must not utilise the unpublished material contained in any submitted manuscript without the express written consent of the Author. In their procedures the Editorial Bodies must avoid all conflicts of interest and any type of unfair discrimination based on the Authors’ race, gender, sexual orientation, religious belief, ethnic origin, citizenship, scientific or political orientation, or academic affiliation. The relationship between the Editorial Bodies and the Publisher will be based on criteria of quality, without interference on the part of the Publisher. The final decision on publication rests with the Editor of the journal. The Editorial Bodies are committed to ensuring that the publications meet the demands of Authors and Readers and to improving the quality of the journal.

Duties of the Authors

The Authors declare that they are familiar with and abide by the following ethical requirements: access and storage of data; originality of the contribution and ban on plagiarism; ban on duplicate, multiple and/or competitive publication; indication of sources; paternity of the work; prohibition on conflicts of interest and on divulcation. More specifically, in addition to complying with the deadlines indicated for the submission of the articles, Authors are also bound to accept the review procedure and to guarantee that the contribution submitted for peer review is original, unpublished and has not simultaneously been submitted to other journals. By submitting the contribution, the Author implicitly declares that there are no conflicts of interest that could have conditioned the results achieved or the interpretations proposed. By submitting a manuscript, the author agrees that the copyright for the article is transferred to the publisher if and when the article is accepted for publication.

Duties of the Reviewers

The Reviewers declare that they are familiar with and abide by the following ethical requirements: making a contribution to the editorial decision; compliance with deadlines; confidentiality; objectivity; prohibition on conflicts of interest and on divulcation. More specifically, contributing to the editorial decision means that the peer review performed by the Reviewer is a way of assisting the editor to make decisions about the contributions proposed by Authors, while also enabling the Author to improve his or her article. The Reviewers

are bound to confidentiality regarding the texts assigned to them, which must not be discussed with other people without explicit authorisation. The Reviewers undertake to provide precise bibliographical details of any fundamental works which the Author may have overlooked; the Reviewers must also report to the Editorial Bodies any similarities to or overlapping with other known works detected in the text received for review. If the Reviewer should detect the paternity of the article submitted for his opinion, and conflicts of interest exist due to prior collaboration, the Reviewer is bound to decline the review; the same holds in the case of a situation of competition. The peer review procedure must be performed in an objective manner and the Reviewer's opinions on the submission must be adequately motivated. The Reviewers are expected to assess the manuscripts on the basis of their scientific content, without making distinctions regarding the Authors' race, gender, sexual orientation, religious belief, ethnic origin, citizenship, scientific or political orientation, or academic affiliation.